

Tri-Township Park Board Meeting
Park Board House
December 8, 2004

Approved
4/12/05
Phil

Meeting called to order at 7:00 by Phil

Roll call:

Phil Loethen, Randy Wiesemeyer, Terry Ball, Jim Derby, and Joe Eader.

Absent: Kevin Woodring and Norm Beck

Also in attendance: Tim Greenfield, Dave Roady, and Pat Cox.

Lake Project Bid Opening –

Bids were received from the following vendors:

- 1) A&L Construction \$118,900
- 2) Riverbend Contractors \$95,148
- 3) Gusewelle Excavating \$190,298
- 4) Haier Plumbing & Heating \$162,387
- 5) Rosch Co. \$106,050
- 6) Munie Outdoor Services \$133,984

Phil asked Jim to take these under advisement and work with Joe to study and be prepared to make a recommendation on which to accept at the next scheduled meeting.

Additions to the agenda – None

Approval of Minutes -

Motion: Approve minutes from November 10th meeting. Randy/Joe 4-0-1 Joe abstained

Motion: Unseal all executive session minutes from 2002 through 2004. Terry/Joe 5-0 Ayes

Citizens on the Agenda – none

Thank-You notes/Get Well –

None

Friends of the Park – No one in attendance

Correspondence –

We received a letter from Dick Cain advising that his hourly rate has increased from \$100 to \$125.

We received a refund check of \$540 from our workman's comp insurance provider.

Treasurer's Report – Dave Roady

Current balance sheet - \$690,436 **ATTACHED**

Motion: Accept treasurer's report. Randy/Terry 5-0 Ayes

Bills were reviewed. **ATTACHED**

Motion: Pay all bills totaling \$13,995.09. Joe/Terry 5-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Park map for water shutoffs – in progress

Fireproof cabinet – waiting on delivery

Water problem by trailers – not working on, too wet

Fall – electric diamond 3 – waiting on electrical panel to be installed

Fall – cut sod on new grass infields – in progress. Questionable as to whether this will be ready for the spring.

Vents for Wiesemeyer Center – waiting on price quotes

Motion to buy a new chain saw for \$340 (Joe Terry/Joe) 5-0

Randy suggested that Tim should go out and get help if need be to get the baseball diamonds ready if need be and noted that money has been budgeted for this.

Tim said that the AA diamond is dug out.

Tim said that the Lions Club purchased a 4' X 8' sign to use for the park entrance at Riggin Road.

Motion: Accept this Lion's Club purchase and donation of an entrance sign including installation and rehab of the surrounding ground. Randy/Joe 5-0 Ayes

Motion: Accept Superintendents report. Randy/Terry 5-0 Ayes

TBSL Report – Terry Ball

Annual audit paperwork was given to Dave Roady for the auditors.

TSC Report –

No one in attendance.

Financial – Phil

To do list.....

Park benches – Five more to order

Webpage has been updated

Dog drinking fountain – Ordered

BBQ Grills – Delivered

Insurance Survey – We received a refund.

New Internet Service – making progress

Elections – The paperwork is available for candidates to pick up.

MEPRD Grant – Phil asked Terry and Randy to work with him to develop a chronological recap and list all of the events of the I55 overpass walkway request and then the subsequent trail grant.

Madison County Grant – Phil said that he learned this grant will be for \$3 per person in the district, or about \$40,000. This grant application will be for a playground and picnic shelter for the Meadow Drive Park.

Picnic Table Grant – Phil said he has learned this is once again available and will be for up to \$10,000 with a 20% match. Phil said this amount would buy approximately 20 new picnic tables. We have older fiber glass tables left than that that need to be replaced.

Motion: Approve modified working budget \$50,000 skateboard park. Randy/Jim 5-0 Ayes

Motion: Approve execution of agreement to hire Luallen, Clearlock, and Barth for audit and to execute letter of engagement. Terry/Randy 5-0 Ayes

Motion: Recognize Phil Loethen, Dave Roady, Tim Greenfield, and Norm Beck as authorized for check signing and to remove Doug Brendel and Mary Kmetz. Randy/Jim 5-0 Ayes

All-Purpose Erectors replace baseball electrical panel – still working on.

Phil presented the information for the upcoming tax levy. **ATTACHED**. We are estimating the EAV will increase by 9.36% (the average of the last three years) and will reduce the tax rate by 4.2%, resulting in an increase of revenues of approximately 4.9%. A public meeting was not required.

Motion: Approve Ordinance 2004-08 2005 tax levy. Terry/Jim 5-0 Ayes

Phil noted that this is the 4th year in a row that the Park has had a reduction of the tax rate. The total reduction over that timeframe is 17.6%.

Phil said that the plaque for Rollie's Room was presented in Zelda Reiss at a Senior Dinner. Phil said that he believed Zelda was very pleased.

Athletics – Norm

In Norm's absence, Phil said that we have 83 people signed up for the volunteer dinner and he is planning on ordering for 95. Phil noted that it is important to recognize volunteers like the TBSL, TSC, Titans, FOP, the Lion's, and others if we hope to keep them coming back and doing good things for both the park and the community.

Insurance - Kevin

Kevin was absent
Roller status –
Lake Grants –

Grounds – Jim Derby

Nothing to report.

Special Events – Joe Eader

Motion: Approve use of the maintenance shed for Cub Scouts Pinewood derby Sat 12/18, Wed 12/129 (6-9PM), and Sat. 1/15. Joe/Terry 5-0 Ayes

Motion: Approve free use of the Wiesemeyer Center (upper and lower levels for Saturday and Sunday (Feb 19 and 20) for a coed scout lock in. Joe/Terry 5-0 Ayes

Phil said that in the last year, we have seen significant free usage of the Wiesemeyer Center on many weekend dates by many local scout troops and groups. Joe said he would work to recommend a policy restricting free weekend usage to a manageable number that would allow the scouts the time that they need and still allow the Park to utilize the Center for the purpose of generating revenue on the weekends. Year-to-date, rental income at the Wiesemeyer Center is down a little over \$9,000.

Personnel & Safety - Terry

Terry presented a proposed bid specification for the Skateboard Park and asked for input from the board.

Joe said that we should require slab design specs, equipment specs, and warranty information if applicable.

Jim said that we would want the grading and slope plans for the concrete.

Joe said that we should require 3-4 inches of rock base and at least 4 inches of reinforced concrete. This requirement should be followed with the statement that we would accept whatever is deemed suitable for their equipment.

Terry said that he would make these changes and fax out the bid specs the next day.

Phil said that he would work to place the bid notice in the required two daily papers.

Terry said that the bid plan called for a bidders meeting on January 5th, and bids to be turned in by January 12th. The board would accept them later on that same date at the regular meeting. This gives the park/city committee two weeks to decide on what best to go with and then a recommendation will be made on which bid to accept at a special meeting to be held January 26th. Bid specifications require that the job be completed at a maximum of 60 days after acceptance. This means the project will be completed by the end of March, about a week prior to the general election.

Motion: Approve letting out bid specifications for skateboard park. Terry/Joe 5-0 Ayes

Motion: Approve the park paying for half of Tim Greenfield's health insurance out of the general fund. The park will withhold the other half of Tim's health insurance in pre-tax dollars. The park will make the entire payment to Tim's health insurance carrier. Terry/Randy 5-0 Ayes

5 year plan – no progress

Beautification – Randy

Randy presented a sign designed by Image Works for Meadow Drive.

Motion: Purchase Meadow Drive sign from Image Works for \$2,386 and pay an additional \$180 for installation. Total = \$2,566. Randy/Joe 5-0 Ayes

Flower pots for #14 – will work on when the weather is appropriate.

Flowers for bandstand – Completed.

New bench locations – new sites have been determined.

8:47PM Motion to adjourn meeting to executive session personnel. Randy/Joe 5-0 Ayes

8:49PM Reconvened to regular meeting session.

Motion: Approve paying \$50 Christmas bonus check to Tim, Roger, Tom, John, and Tim Jolley. Terry/Joe 5-0 Ayes

8:49PM Motion to adjourn meeting to executive session legal. Terry/Randy 5-0 Ayes

9:10PM Motion to adjourn meeting. Terry/Randy 5-0 Ayes

Respectfully submitted by

Terry Ball, Secretary