

Fall Craft Fair Application

November 14th, 2020 - 8AM-2PM

Set up: 6AM-7:45AM

Tri-Township Activity Center

284 Riggin Road

Contact Name: _____

Business Name (If Applicable): _____

Items being sold: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Email: _____

| FEES | NUMBER NEEDED | | TOTAL COST |
|-----------------------------|---------------|--------------------|------------|
| \$10 per 10x10 space | _____ | x \$10 = | _____ |
| \$20 for 10x10 lobby space* | _____ | x \$20 = | _____ |
| \$5 per table (8' x 30") | _____ | x \$5 = | _____ |
| \$2 per chair | _____ | x \$2 = | _____ |
| \$5 electric | _____ | x \$5 = | _____ |
| | | TOTAL COST: | _____ |

*Limited number of entrance/lobby spaces available

Applications are due by **November 6th at 4PM**

No refunds will be given after this date.

Please return your form and your fee to:

Tri-Township Park District

410 Wickliffe Street

Troy, IL 62294

Call 618-667-6887 or email jessica@tritownshippark.org for more information.



RULES & REGULATIONS

By signing this application, each participant agrees to abide by the rules and regulations detailed in this document.

Operations:

- Allocation of and changes to participant space will be at the discretion of the Event Coordinator.
- Participants can bring or rent tables.
- All displays and signage must be kept within the participant's designated area.
- Participants may begin set-up at 6:00AM.
- Participants must be courteous to other participants and the public at all times.
- Participants and their agents, employees and representatives must maintain a neat and clean personal appearance at all times.
- Participants are responsible for cleanup of their own items after market closing. Trash and debris removal by management will result in a cleaning charge of \$25 to the vendor.
- It is the responsibility of each participant to follow the laws of the state of Illinois and the Madison County Health Department.
- Violations of these rules and regulations may result in the Event Coordinator asking the participant to leave, forfeiting their space and fee.
- No food/drink sales.
- The Event Coordinator reserves the right to refuse participation in the event to any person or group at the sole discretion of the coordinator, regardless of current or past participation.

Space Allocation:

- Spaces will be assigned for all participants inside the Tri-Township Activity Center.
- Participants will receive a 10x10 space. Participants are able to purchase more than one space.
- Participants can rent a table for \$5 and can rent more than one table.

Signature: _____

Date: _____